

# CLYMPING PARISH COUNCIL

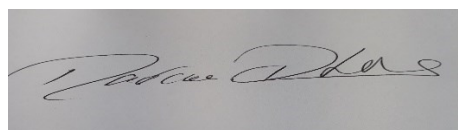
## NOTICE OF MEETING

Notice is hereby given that the **FULL COUNCIL MEETING** of **CLYMPING PARISH COUNCIL** will be held at **Clymping Church Hall** on **Tuesday 23rd July 2024** commencing at 7.30 pm.

All members of the Council are hereby summoned to attend this meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the Public are welcome to join the meeting and will be given an opportunity to make representation to the Council under agenda item 5 only. This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

17th July 2024



Mrs Nadine Phibbs

Clerk to Council

25 Fittleworth Garden, Rustington, BN16 3EW

e-mail [clympingpc@gmail.com](mailto:clympingpc@gmail.com) website <http://www.clymping.org.uk/>

### AGENDA

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| 1. | <b>Welcome</b>   |
| 2. | <b>Apologies for Absence</b> – To receive apologies for absence.   |
| 3. | <b>Declarations of Interests</b> - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests. Members are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.   |
| 4. | <b>Matters of Urgency</b> - Not on the Agenda ( <i>to be considered at the discretion of the Chairman</i> )  |
| 5. | <b>Public Opportunity</b> - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Council on matters relating to Council business on this agenda. (Standing Order 3e)<br><br>The period of time designated for public participation at a meeting in accordance with standing order 3(e) above shall not exceed ten minutes unless directed by the chairman of the meeting. (Standing Order 3f)<br><br>Subject to standing order 3(f) above, a member of the public shall not speak for more than three minutes. (Standing Order 3g)<br><br>In accordance with standing order 3(e) above, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. (Standing Order 3h)<br><br>This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council. |
| 6. | <b>Minutes</b> - To approve Minutes of the Annual Statutory Council Meeting 14 <sup>th</sup> May 2024 ( <i>available</i> )   |

	<i>on the Council's website).</i>
7.	<b>Actions update from the last meeting</b> ( <i>not covered elsewhere on Agenda</i> )
8.	<b>Vacancies for Councillors</b> There is one vacancy that may be filled by Co-option.
9.	<b>Comments from County and District Councillors</b>
10.	<b>Police Report</b> – Councillor Henry Burrell
11.	<p><b>Planning</b></p> <p>a. <b>Applications</b> - To consider comment on current applications including: There are no applications at the time the agenda was issued.</p> <p>b. <b>To note comments submitted between meetings –</b>  <b>CM/13/24/DOC Observations to be received by 7<sup>th</sup> June 2024</b>  Approval of details reserved by condition imposed under reference CM/19/23/PL relating to condition 6 - car parking.  Kents Yard Brookpit Lane Climping - <b>No Objection</b>  <b>CM/16/24/DOC Observations to be received by 14<sup>th</sup> June 2024</b>  Approval of details reserved by condition imposed under reference CM/25/23/PL relating conditions 3 - construction management plan, 4 - control of noise, 5- contamination, 6 - servicing management plan, 7 - surface water drainage scheme.  Land to the West of Yapton Road Yapton - <b>No Objection</b>  <b>CM/15/24/PL Observations to be received by 20<sup>th</sup> June 2024</b> Erection of 1 No. self-build house.  This application may affect the setting of a listed building and is in CIL Zone 5 and is CIL liable as a new dwelling Land to West of Crookthorn Byre Brookpit Lane Climping - <b>No Objection provided the Arun Officers are happy that it does not conflict with SD SP3 and that it remains suitably screened so that it does not impact the open views across the Littlehampton and Middleton gap.</b>  <b>CM/17/24/NMA Observations to be received by 20<sup>th</sup> June 2024</b>  Non-material amendment following the grant of CM/6/18/PL (as amended by CM/15/20/PL) relating to minor re locations of silos, water tanks and welfare unit, a reduction in the height of the silos and the provision of a new site boundary fence between the RMX plant and existing barn.  Land at Northwood Farm Yapton Road Climping - <b>No Objection</b>  <b>CM/18/24/S73 Observations to be received by 27<sup>th</sup> June 2024</b>  Variation of condition following the approval of CM/47/23/HH relating to condition 2 - approved plans.  Mead Cottage Climping Street Climping – <b>No Objection</b></p> <p>c. <b>Planning Working Group –</b></p> <ol style="list-style-type: none"> <li>1. <b>Foreman Homes Development</b></li> <li>2. <b>Ford Airfield Development</b></li> <li>3. <b>Rampion 2</b> – To note submission for deadline 4 (June 3<sup>rd</sup> 2024) and to agree to start a process to identify suitable community projects for grant bids.</li> <li>4. <b>Ford, Yapton and Clymping Advisory Group –</b></li> </ol>
12.	<p><b>Transport Working Group Recommendations</b> No Meeting held</p> <ol style="list-style-type: none"> <li>1. <b>CIL Application</b> – Progression regarding application for CIL funding for the pavement with ADC.</li> <li>2. <b>Community Highways Scheme Application</b> – Pedestrian Crossing Church Lane &amp; CPC financial contribution.</li> <li>3. <b>Traffic Regulation Order HGL</b> – Progress with the 20 mph Traffic Regulation Order application.</li> <li>4. <b>500 Bus Shelters</b> – Meeting 27<sup>th</sup> June <i>Councillor Jane Mules</i></li> </ol>
14.	<p><b>Environment Working Group</b> Meeting held 16<sup>th</sup> July</p> <ol style="list-style-type: none"> <li>1. <b>HGL Pond</b> – To consider Operation Watershed application to complete the desilting works.</li> <li>2. <b>Queen's Green Canopy Plaque</b> – To note revised quotation and wording (<i>originally approved at Full Council 14<sup>th</sup> November 2023</i>).</li> </ol>

	<p>3. <b>HGL Pavement</b> - To ratify the cost to trim Overgrowth along HGL pavement at £35.00.</p> <p>4. <b>Bulb Planting</b> - Further bulb planting on St Mary's Green and by the new playground at the Village Hall at £250.00.</p> <p>5. <b>ADC donation of street cleansing equipment</b> - Council to consider the donation.</p>																											
15.	<p><b>Community Working Group –</b></p> <p>1. Clymping Emergency WhatsApp Group.</p> <p>2. Clymping Village News.</p>																											
16.	<b>Clymping Beach</b> - Update																											
17.	<b>Defibrillator Waterford Gardens</b> – To note that the installation is complete.																											
18.	<p><b>Parish Council Representative for Clymping Village Hall Committee</b> <i>Councillor Anne Miller</i></p> <p>1. <b>Clymping Play Area</b> – To note that the new play equipment has been installed with the additional items installation scheduled for mid July.</p>																											
19.	<p><b>Finance</b></p> <p>1. <b>Payments</b> – To note that the balance at the bank at 30th June 2024 was £72228.32. To approve the following payments (known to date):</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Primavera Landcare</td> <td style="width: 40%;">HGL pond works</td> <td style="width: 30%; text-align: right;">£396.00 (inc £66.00 vat)</td> </tr> <tr> <td>Defib Warehouse</td> <td>Waterford Gardens defib &amp; cabinet</td> <td style="text-align: right;">£1974.00 (inc £329.00 vat)</td> </tr> <tr> <td>Gallagher</td> <td>Council Insurance</td> <td style="text-align: right;">£1069.77</td> </tr> <tr> <td>Gallagher</td> <td>Council Insurance play equip April 24</td> <td style="text-align: right;">£70.02</td> </tr> <tr> <td>WSCC</td> <td>Wages May</td> <td style="text-align: right;">£454.73</td> </tr> <tr> <td>A Miller</td> <td>Film night</td> <td style="text-align: right;">£250.00</td> </tr> <tr> <td>Primavera Landcare</td> <td>HGL pond works</td> <td style="text-align: right;">£264.00 (inc £44.00 vat)</td> </tr> <tr> <td>WSCC</td> <td>Wages June</td> <td style="text-align: right;">£454.73</td> </tr> <tr> <td>I Raymond</td> <td>AED W'Gdens cardio caddy</td> <td style="text-align: right;">£250.00</td> </tr> </table> <p>2. <b>Council Polices</b> – To review and adopt Council Policies (<i>attached for Councillors</i>)</p> <p>3. <b>Financial Regulations</b> – To review and approve (<i>attached for Councillors</i>)</p> <p>4. <b>Grant application</b> – 4sight grant application (<i>attached for Councillors</i>)</p>	Primavera Landcare	HGL pond works	£396.00 (inc £66.00 vat)	Defib Warehouse	Waterford Gardens defib & cabinet	£1974.00 (inc £329.00 vat)	Gallagher	Council Insurance	£1069.77	Gallagher	Council Insurance play equip April 24	£70.02	WSCC	Wages May	£454.73	A Miller	Film night	£250.00	Primavera Landcare	HGL pond works	£264.00 (inc £44.00 vat)	WSCC	Wages June	£454.73	I Raymond	AED W'Gdens cardio caddy	£250.00
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20.	Public Bodies (admission to meetings) Act 1960 giving the Power to exclude Public and Press from the meeting –																											
21.	<b>Office Employment Contracts</b> – Clerk Salary Review																											
22.	<b>Next Scheduled Meeting of Council</b> – Full Council, Tuesday 24 <sup>th</sup> September 2024 commencing at 7.30pm at the Church Hall. Details can be found on our Parish Council website for the Agenda which is published 3 days prior to the Meeting <a href="http://www.clymping.org.uk/">http://www.clymping.org.uk/</a> .																											
23.	<b>Close of meeting:</b> Time of closure																											