

All minutes are draft and subject to approval at the next meeting

CLYMPING PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

Location Date/Time	Tuesday 24 th September 2024 commencing at 7.30 pm at the Church Hall, Clymping
Present Cllrs: Colin Humphris, (Chairman) Tim Hibbert, (Vice Chairman), Henry Burrell, Anne Miller & Jane Mules.	Also Present: Seven residents, County Councillor Jacky Pendleton and the Clerk Nadine Phibbs.
Ref:	MINUTES
080/24	Welcome – The Chairman welcomed all present to the Meeting of Council.
081/24	Apologies for Absence – Apologies were received from Councillor David Miranda & District Councillor Amanda Worne. The apologies were accepted.
082/24	Declarations of Interest – There were no declarations of interest.
083/24	Matters of Urgency - Not on the Agenda <i>F/14/24/RES Observations to be received by 17th October 2024</i> Approval of reserved matters (layout, scale, appearance and landscaping) following outline consent F/4/20/OUT for the infrastructure reserved matters including the provision of a primary spine road and associated secondary road junctions, pavement, footpaths, cycle infrastructure and bus stops; site wide drainage infrastructure including foul pumping stations, foul sewer infrastructure, SUDS basins, SUDS swales, surface water infrastructure; acoustic fencing; public open space including landscape details, play areas, footpaths & associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated). Land at Ford Airfield Ford <i>F/15/24/RES Observations to be received by 17th October 2024</i> Approval of reserved matters (layout, scale, appearance and landscaping) following outline permission F/4/20/OUT for phase reserved matters1 (North), for the erection of 340 No. residential dwellings plus associated roads, infrastructure, parking, landscaping, open space & play areas and associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated). Land at Ford Airfield Ford The above two matters will be considered under agenda item 11, Planning,
084/24	Public Opportunity A resident from Waterford Gardens made himself known to the Council in relation to agenda item 9, 3, Defibrillator Training. The resident went onto explain that the training will be over three demonstration sessions with a maximum of 30 attendees for each session. Councillor Anne Miller will look at the availability of the Village Hall. A resident raised the concern regarding the recent fire in Gravetts Lane and that there was a distinct lack of information from the authorities in relation to the risk posed to the residents and asked if the fire report will be made public. Councillor Colin Humphris advised that the Parish Council has already raised several issues to the appropriate authorities and whilst lessons will be learnt, the parish council will want to see findings implemented appropriately across the many similar waste activates in Clymping and Ford – at South Coast Skips, TJ Waste, Viridor and Grundon to reduce the risks to the community and other businesses. Councillor Jacky Pendleton advised that the Environment Agency is the leading agency reviewing the incident and working with WSCC (the waste authority), West Sussex Fire and Rescue, Arun District Council, and the Landowner. Councillor Jacky Pendleton went on to say that there will be a full investigation to understand the causes of the fire and how these might be avoided, and how the fire was

	<p>managed. The investigation will take a few months and she will receive the report and will share the findings with the parish council and residents if permitted to do so. Councillor Jacky Pendleton advised that the WSCC Waste Local Plan is currently under review.</p> <p>A resident raised the concern that the footpath 175, across the airfield has been closed with no alternative offered. Councillor Jacky Pendleton advised that this issue has been raised with the WSCC Principal Rights of Way Officer and is awaiting their reply.</p>
085/24	Minutes – Minutes of the Full Council Meeting held on the 23 rd July 2024 were confirmed and signed by the Chairman as a true record.
086/24	Actions update from the last meeting – There was nothing to mention.
087/24	<p>Comments from County and District Councillors County Councillor Jacky Pendleton advised the following: The overgrowth along Climping Street appears as part of the WSCC work schedule but no date is confirmed to complete the work yet. She is challenging the decision for the six-month road closure at Bilsham Road. Currently in discussion with WSCC Flood Relief regarding the flooding at Bread Lane and Councillors suggested that the water should be tested as it appears very dirty with a foul smell. A259 proposal is currently being reviewed by Department of Transport. WSCC budget will be severely impacted this year due to the rising need for Adult & Child Social Care within the county. At the recent meeting with Alison Griffiths MP, several local issues were discussed.</p> <p>District Councillor Amanda Worne: Councillor Amanda Worne was not in attendance.</p>
088/24	<p>Police Report Councillor Henry Burrell There has been no communication from the Police but just to highlight that there are a number of social media scams circulating. County Councillor Jacky Pendleton attended an all-Parishes meeting with Inspector Ross Wickings and the focus is very much on Neighbourhood Policing. It was noted that the Neighbourhood Policing Team are required to attend all domestic burglaries.</p>
089/24	<p>Planning a. Applications – Councillors were asked to give consideration to the three Ford applications after this evening’s meeting. F/14/24/RES Observations to be received by 17th October 2024 Approval of reserved matters (layout, scale, appearance and landscaping) following outline consent F/4/20/OUT for the infrastructure reserved matters including the provision of a primary spine road and associated secondary road junctions, pavement, footpaths, cycle infrastructure and bus stops; site wide drainage infrastructure including foul pumping stations, foul sewer infrastructure, SUDS basins, SUDS swales, surface water infrastructure; acoustic fencing; public open space including landscape details, play areas, footpaths & associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated). Land at Ford Airfield Ford F/15/24/RES Observations to be received by 17th October 2024 Approval of reserved matters (layout, scale, appearance and landscaping) following outline permission F/4/20/OUT for phase reserved matters1 (North), for the erection of 340 No. residential dwellings plus associated roads, infrastructure, parking, landscaping, open space & play areas and associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated). Land at Ford Airfield Ford F/16/24/RES Observations to be received by 24th October 2024</p>

Approval of reserved matters following outline permission F/4/20/OUT for phase reserved matters 4 (south), for the erection of 357 No. residential dwellings plus associated roads, infrastructure, parking, landscaping, open space & play areas and associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated).

Land at Ford Airfield Ford

b. To note comments submitted between meetings –

F/10/24/DOC *Observations to be received by 30th August 2024*

Approval of details reserved by condition imposed under reference F/4/20/OUT relating to condition 7 - design code.

Land at Ford Airfield Ford - **Objection**

F/9/24/DOC *Observations to be received by 30th August 2024*

Approval of details reserved by condition imposed under reference F/4/20/OUT relating to conditions 6 - phased implementation of archaeological work and 34 - scheme for managing risks of explosives.

Land at Ford Airfield Ford – **No Objection**

CM/22/24/PL *Observations to be received by 6th September 2024*

Demolition of existing garage and erection of 1 No. 3 bedroom house within the grounds of 3 Kents Cottages. This application is a Departure from the Development plan, may affect the setting of a Listed Building, is in CIL Zone 5 and CIL Liable as new dwelling.

3 Kents Cottages Brookpit Lane Climping – **No Objection**

CM/25/24/S73 *Observations to be received by 6th September 2024*

Variation & removal of conditions following the grant of CM/1/17/OUT relating to the rewording of 4 - approved plans (access) and 19 - vehicular accesses and the removal of condition 20 - occupations and highway improvements.

Land to the West of Church Lane and South of Horsemere Green Lane Climping - **Objection**

CM/23/24/DOC *Observations to be received by 6th September 2024*

Approval of details reserved by condition imposed under reference CM/48/21/RES relating to condition 8 - fire hydrants.

Land to the West of Church Lane and South of Horsemere Green Lane Climping – **No Objection APPROVED**

CM/24/24/DOC *Observations to be received by 6th September 2024*

Approval of details reserved by condition imposed under reference CM/1/17/OUT relating to condition 12 - ecological management and mitigation plan.

Land West of Church Lane & South of Horsemere Green Lane Climping – **No Objection**

CM/27/24/CLP *Observations to be received by 13th September 2024*

Lawful development certificate for a proposed single storey extension on the south elevation.

The Barn Grevatts Lane Climping – **No Objection**

c. Planning Working Group – no meeting held.

1. Foreman Homes Development – The Archaeology Study at the site is now complete and it was noted that there is still no drainage and foul water drainage approval.

2. Ford Airfield Development - Council noted the developers have addressed CPC submission in relation to footpaths, Oystercatcher Roundabout and contribution to highways schemes.

Community Land Trust (CLT) & Ford Parish Council have invited Clymping Parish Council to be a member of a Working Group to review the Reserved Matters applications for the Ford Development. Councillor Tim Hibbert will attend the meeting on 8th October.

3. Rampion 2 – Council noted the submission for deadline 5 was 1st August 2024 and that CPC remain involved with any hearings in relation to the transport and compound plans. It was noted that the Inspectors report is expected in November/December 2024.

4. Ford, Yapton and Clymping Advisory Group – A meeting was held 13th September; however, Foreman Homes were absent, and it was felt that ADC are not providing satisfactory updates with regards to the development.

090/24	<p>Transport Working Group no meeting held</p> <p>1. CIL Application – Council noted that there has been no response following the application made in May to ADC for CIL funding for the HGL pavement. County Councillor Jacky Pendleton suggested to list any outstanding ADC matters and ask District Councillor Amanda Worne to address these with ADC.</p> <p>2. Community Highways Scheme (CHS) Application – Council has submitted the CHS application for £90,000 for the installation of a central pedestrian refuge island, to enable safer crossing of Church Lane from the main residential areas of Clymping along Horsemere Green Lane onto the pavement on the eastern side of Church Lane that provides the only safe and convenient pedestrian access to the village amenities.</p> <p>3. Traffic Regulation Order HGL – In the addition to proposals for HGL, Council agreed that the Transport Working Group will be tasked with identifying solutions and forming a plan that will help to slow the traffic in Church Lane.</p>																								
091/23	<p>Environment Working Group (EWG) No Meeting held</p> <p>1. Fire at Grevatt's Lane – This item has been discussed in great detail under minute item 084/24.</p> <p>2. HGL Pond – Council noted that an Operation Watershed application to complete the desilting works will be considered at a later date.</p> <p>3. Swift and House Martin Boxes – Council approved £189.00 toward the Swift & House Martin Boxes.</p> <p>Councillor Tim Hibbert suggested that the Environment Budget to be considered at the Environment Working Group meeting in October. The above was RESOLVED by Full Council.</p>																								
092/24	<p>Community Working Group –</p> <p>1. Clymping Emergency Plan – Councillor Jane Mules in the process of developing a Clymping Parish Emergency Plan and a questionnaire has been delivered to all local business. In addition, the village newsletter will include a resident's survey.</p> <p>2. Clymping Village News & Parish Council Facebook page – The next edition of the Clymping Village News will be distributed this weekend. The Clymping Parish Council Facebook page is now live.</p>																								
093/24	<p>Clymping Beach – It was suggested that a further meeting between the Environment Agency, Arun District Council, and Landowners should be arranged. and that the Parish Council has raised questions to the Environment Agency in relation to the large gap in the bund at the end of Bread Lane. It was noted that the ownership of the beach inter-tidal area needs to be confirmed.</p>																								
094/24	<p>Parish Council Representative for Clymping Village Hall Committee</p> <p>1. Clymping Play Area – Council noted that the new play equipment is now complete and the Village Hall will provide monthly inspection logs.</p> <p>2. Village Hall – Councillor Anne Miller advised whilst the hall is running well. There has been a few instances where hall hirers, after use, have left the hall in a complete mess. The next coffee morning is scheduled for 7th December and there is a skittles evening late October.</p>																								
095/23	<p>Finance</p> <p>1. Payments – To note that the balance at the bank at 30th June was £69,776.74. To approve the following payments (known to date):</p> <table border="0" data-bbox="204 1854 1530 2157"> <tr> <td>ADC</td> <td>Election 2023 fees</td> <td>£139.00</td> </tr> <tr> <td>4sight Vision Support</td> <td>Grant approved</td> <td>£195.00</td> </tr> <tr> <td>J P Gardener</td> <td>Trim vegetation Clymping Street</td> <td>£35.00</td> </tr> <tr> <td>Slindon Electrical Services</td> <td>AED W'ford Gdens electric</td> <td>£567.38 (inc £84.56 vat)</td> </tr> <tr> <td>St Marys Church Hall</td> <td>Hire of Church Hall</td> <td>£229.50</td> </tr> <tr> <td>Primavera Land Care</td> <td>HGL pond works</td> <td>£408.00 (inc £68.00 vat)</td> </tr> <tr> <td>Image 1 (J Tate)</td> <td>Queens canopy plaque</td> <td>£188.50</td> </tr> <tr> <td>W Robinson</td> <td>Wild about Clymping</td> <td>£427.40</td> </tr> </table>	ADC	Election 2023 fees	£139.00	4sight Vision Support	Grant approved	£195.00	J P Gardener	Trim vegetation Clymping Street	£35.00	Slindon Electrical Services	AED W'ford Gdens electric	£567.38 (inc £84.56 vat)	St Marys Church Hall	Hire of Church Hall	£229.50	Primavera Land Care	HGL pond works	£408.00 (inc £68.00 vat)	Image 1 (J Tate)	Queens canopy plaque	£188.50	W Robinson	Wild about Clymping	£427.40
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	J Mules	Stationery Emergency Group	£10.78
	Moore	External Audit fees	£252.00 (inc £42.00 vat)
	WSCC	Wages July	£454.73
	Westcotec	SID Equipment	£201.00 (inc £35.50 vat)
	WSCC	Wages August	£454.73
	Primavera Land Care	HGL pond works 976	£264.00 (inc £44.00 vat)
	J Mules	Stationery Emergency Plan	£17.00
	<p>2. Grant Application - Council approved two grant applications</p> <p>a. St Mary at Clymping Church Hall Co Ltd grant application for solar panels at £500.</p> <p>b. Arun & Chichester Citizens Advice at £100.</p> <p>3. Defibrillator Training – Further to the overview of this project provided under minute item 084/24. Council agreed a donation of £100 towards the delivery of three training sessions.</p> <p>4. Annual Accounts & External Audit 2023 – 2024 – The Clerk advised Council that the External Audit 2023 - 2024 has been signed off and returned with a couple of comments, and no errors or recommendations. The notice of Conclusion is available on the parish council website and noticeboard.</p> <p>The above was RESOLVED by Full Council.</p>		
096/23	<p>Next Scheduled Meeting of Council – Full Council Meeting, Tuesday 19th November 2024 commencing at 7.30pm at the Church Hall. Details can be found on our Parish Council website for the agendas which are published a minimum 3 days prior to the Meeting http://www.clymping.org.uk/.</p>		
097/23	<p>Close of meeting: The Chairman declared the meeting closed at 8.53pm.</p>		
Dated			
Signed by the Chairman			