

CLYMPING PARISH COUNCIL

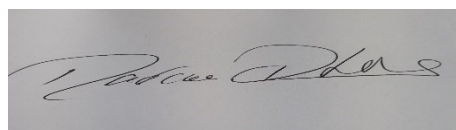
NOTICE OF MEETING

Notice is hereby given that the **FULL COUNCIL MEETING** of **CLYMPING PARISH COUNCIL** will be held at **Clymping Church Hall** on **Tuesday 18th March 2025** commencing at 7.30 pm.

All members of the Council are hereby summoned to attend this meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the Public are welcome to join the meeting and will be given an opportunity to make representation to the Council under agenda item 5 only. This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

12th March 2025



Mrs Nadine Phibbs

Clerk to Council

25 Fittleworth Garden, Rustington, BN16 3EW

e-mail clympingpc@gmail.com website <http://www.clymping.org.uk/>

AGENDA

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| 1. | Welcome |
| 2. | Apologies for Absence – To receive apologies for absence. |
| 3. | Declarations of Interests - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests. Members are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. |
| 4. | Matters of Urgency - Not on the Agenda (<i>to be considered at the discretion of the Chairman</i>) |
| 5. | Public Opportunity - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Council on matters relating to Council business on this agenda. (Standing Order 3e)

The period of time designated for public participation at a meeting in accordance with standing order 3(e) above shall not exceed ten minutes unless directed by the chairman of the meeting. (Standing Order 3f)

Subject to standing order 3(f) above, a member of the public shall not speak for more than three minutes. (Standing Order 3g)

In accordance with standing order 3(e) above, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. (Standing Order 3h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council. |
| 6. | Minutes - To approve Minutes of the Full Council Meeting 14 th January 2025 (<i>available on the</i> |

	<i>Council's website).</i>
7.	Actions update from the last meeting (<i>not covered elsewhere on Agenda</i>)
8.	Vacancies for Councillors There is one vacancy that may be filled by Co-option.
9.	Comments from County and District Councillors
10.	Police Report – Councillor Henry Burrell
11.	<p>Planning</p> <p>a. Applications - To consider comment on current applications including: There are no applications.</p> <p>b. To note comments submitted between meetings – F/15/24/RES <i>Observations to be received 29th March 2025</i> Readvertisement due to Amended description increasing number of dwellings from 340 to 341 & resubmission of all plans including red line edge. Case Officer: Jessica Riches Approval of reserved matters (layout, scale, appearance and landscaping) following outline permission F/4/20/OUT for phase RM1 (North), for the erection of 341 No. residential dwellings plus associated roads, infrastructure, parking, landscaping and associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated). Land at Ford Airfield Ford F/14/24/RES <i>Observations to be received by 29th March 2025</i> Readvertisement due to Resubmission of all plans including red line edge. Approval of reserved matters (layout, scale, appearance and landscaping) following outline consent F/4/20/OUT for the infrastructure reserved matters including the provision of a primary spine road and associated secondary road junctions, pavement, footpaths, cycle infrastructure and bus stops; site wide drainage infrastructure including foul pumping stations, foul sewer infrastructure, SUDS basins, SUDS swales, surface water infrastructure; acoustic fencing; public open space including landscape details, play areas, footpaths & associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated). Land at Ford Airfield Ford F/16/24/RES <i>Observations to be received by 29th March 2025</i> Readvertisement due to Resubmission of all plans including red edge line. Approval of reserved matters following outline permission F/4/20/OUT for phase reserved matters 4 (south), for the erection of 357 No. residential dwellings plus associated roads, infrastructure, parking, landscaping, open space & play areas and associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated). Land at Ford Airfield Ford CM/4/25/PL <i>Observations to be received 13th March 2025</i> Erection of 1 No. two storey dwelling (self build) (resubmission following CM/15/24/PL). This application affects the setting of listed buildings, is a Departure from the Development Plan and is in CIL Zone 5 and is CIL Liable as a new dwelling. Land to the West of Crookthorn Bryre Climping – No Objection provided 1. Arun officers are happy that it is consistent with Arun policy SD SP3 in this area of the Littlehampton Gap. 2. that it complies with Clymping Neighbourhood Plan policy CPN 11 Quality of Design in that it is in keeping with the surrounding listed buildings in terms of its visual impact – the building height and materials/ finishes, 3. complies with the Neighbourhood Plan Character Assessment for this Tradition Character Area of Clymping. WSCC/006/25 <i>Observations to be received by 6th March 2025</i> Proposal Applicant Grid Reference T J Waste, Burndell Road, Yapton, Arundel, BN18 0HR Change of Use from Inert Waste Recycling Facility to Waste Recycling Facility TJ Waste & Recycling Limited - Objection</p>

	<p>F/3/25/NMA <i>Observations to be received by 27th February 2025</i> Non-material amendment following the grant of F/4/20/OUT relating to the rewording of condition 13 (contamination verification). Land at Ford Airfield Ford - Approved</p> <p>CM/34/24/L <i>Observations to be received by 20th February 2025</i> Listed building consent to install Aga stove with flue, including opening chimney breast, removing current breeze blocks and raising the height of the lintel. Church Farmhouse East Church Lane Climping – No objection</p> <p>CM/2/25/CLE <i>Observations to be received by 13th February 2025</i> Lawful development certificate for use as a dwelling house with associated land as residential curtilage. The Old Butcher's Flat Rigates Climping Street Climping - No objection.</p> <p>CM/1/25/DOC <i>Observations to be received by 13th February 2025</i> Approval of details reserved by condition imposed under reference CM/1/17/OUT relating to condition number 12 - Ecology Management & Mitigation Plan. Land West of Church Lane & South of Horsemere Green Lane Climping - No objection subject to specialist ecological approval as Ecology Officer views are critical. It should be noted that there are local reports of problems with great crested newts in ponds at the eastern end of Horsemere Green Lane</p> <p>CM/3/25/DOC <i>Observations to be received by 13th February 2025</i> Approval of details reserved by condition imposed under reference CM/42/24/S73 relating to condition number 5 - schedule of materials and finishes. 3 Kents Cottages Brookpit Lane Climping – Objection, the schedule of finishes should complement the existing palette of finishes in Brookpit Lane to be compliant with Clymping Neighbourhood Plan Policy CPN 11 Quality of Design. It is not clear that this will be the case given the information provided.</p> <p>CM/48/24/DOC <i>Observations to be received by 13th February 2025</i> Approval of details reserved by condition imposed under CM/18/24/S73 relating to conditions 5-sample panel, 6-details of windows and doors including elevation and 7-samples/details of roof tiles. Mead Cottage Climping Street Climping – Objection, the flint facing and the roof tiles were required to be recycled materials to be compliant with Clymping Neighbourhood Plan Policy CPN 11 Quality of Design. New roofing tiles have already been installed contrary to conditions of the original approval and questions have been raised that materials used in the construction process do not comply with approved conditions. The building does not blend in with the local area and is clearly constructed of new materials.</p> <p>c. Planning Working Group –</p> <ol style="list-style-type: none"> 1. Foreman Homes Development - Update 2. Ford Airfield Development – Update following the Community Liaison Group Meeting 12th March 3. Rampion 2 – Inspectors Report due date of 4th April 2025 4. Ford, Yapton and Clymping Advisory Group – No meeting held
12.	<p>Transport Working Group Recommendations No Meeting held</p> <ol style="list-style-type: none"> 1. CIL Application – To note that no response has been received from ADC. 2. Future Transport Projects - Council to review any costings prepared for any projects. 3. Traffic Regulation Order HGL – Progress with the 20mph Traffic Regulation Order application. 4. Church Road Junction with Church Lane (road markings/signage) – Proposal (<i>paper attached for Councillors</i>)
13.	<p>Environment Working Group No Meeting held</p> <ol style="list-style-type: none"> 1. HGL Pond – To consider the desilting quotation.

	2. Community Projects - Council to consider community projects for proposal to Rampion 2.																		
14.	<p>Community Working Group – Councillor Jane Mules</p> <p>1. Clymping Emergency Plan – Council to approve the Emergency Plan (<i>paper circulated to Councillors</i>)</p> <p>2. Clymping Village News & Parish Council Facebook page update.</p> <p>3. Fire at Arun Waste Services Ltd – Council to note correspondence and invitations to authorities to attend the Annual Meeting of the Parish on 13th May 2025.</p>																		
15.	<p>Clymping Beach –</p> <p>1. Update</p>																		
16.	<p>Parish Council Representative for Clymping Village Hall Committee Councillor Anne Miller</p> <p>a. Grant Application to consider contribution towards the refurbishment of the Village Hall kitchen (<i>papers attached for Councillors</i>)</p>																		
17.	WSALC Devolution Meeting – Council to note meeting on 31 st March 2025																		
18.	<p>Finance</p> <p>1. Payments – To note that the balance at the bank at 30th January 2025 was £76618.30. To approve the following payments (<i>known to date</i>):</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 20%;">WSCC</td> <td style="width: 60%;">Wages December</td> <td style="width: 20%; text-align: right;">£650.06</td> </tr> <tr> <td>RAWSEO</td> <td>Annual Website Management</td> <td style="text-align: right;">£122.34 (inc £20.39 vat)</td> </tr> <tr> <td>WSCC</td> <td>Wages January</td> <td style="text-align: right;">£497.98</td> </tr> <tr> <td>St Mary at Clymping</td> <td>Church Hall Hire</td> <td style="text-align: right;">£255.00</td> </tr> <tr> <td>WSCC</td> <td>Wages February</td> <td style="text-align: right;">£497.98</td> </tr> <tr> <td>Primavera</td> <td>Pond maintenance</td> <td style="text-align: right;">£252.00 (inc £42.00 vat)</td> </tr> </table> <p>2. Defibrillators – To discuss additional a defibrillator at The Oystercatcher (Councillor Tim Hibbert) and update regarding the proposed defibrillator at the Black Horse Public House.</p> <p>3. Internal Auditor – To appoint R Cooper as the internal auditor for 2024 – 2025 CPC Accounts & Audit.</p> <p>4. AED Training - To ratify the donation of £100 towards delivery if the training sessions by Secamb and the £35 for printing the flyers to promote the activity.</p>	WSCC	Wages December	£650.06	RAWSEO	Annual Website Management	£122.34 (inc £20.39 vat)	WSCC	Wages January	£497.98	St Mary at Clymping	Church Hall Hire	£255.00	WSCC	Wages February	£497.98	Primavera	Pond maintenance	£252.00 (inc £42.00 vat)
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19.	Next Scheduled Meeting of Council – The Annual Statutory Meeting, Tuesday 13th May 2025 commencing at 7.30pm at the Church Hall. The Annual Meeting of the Parish is also scheduled for 13th May commencing 6.30pm. at the Church Hall. Details can be found on our Parish Council website for the Agenda which is published 3 days prior to the Meeting http://www.clymping.org.uk/ .																		
20.	Close of meeting: Time of closure																		