

All minutes are draft and subject to approval at the next meeting

CLYMPING PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

Location Date/Time	Tuesday 18 th March 2025 commencing at 7.30 pm at the Church Hall, Clymping
Present Cllrs: Colin Humphris, (Chairman) Tim Hibbert, (Vice Chairman), David Miranda, Anne Miller, Henry Burrell & Jane Mules.	Also Present: District Councillor Amanda Worne, the Clerk Nadine Phibbs and ten residents.
Ref:	MINUTES
022/25	Welcome – The Chairman welcomed all present to the Meeting of Council.
023/25	Apologies for Absence – Apologies were received from County Councillor Jacky Pendleton. The apologies were accepted.
024/25	Declarations of Interest – Councillor Henry Burrell declared an interest in agenda item 15, Clymping Beach. Councillor Anne Miller declared an interest in agenda item 16, a Grant Application.
025/25	Matters of Urgency - Not on the Agenda There were no urgent matters.
026/25	Public Opportunity – A resident enquired regarding the current situation with the Foreman Homes Development. Councillor Colin Humphris advised that there are still conditions outstanding and that there has been no response from the WSCC Archeologist. A resident raised the concern regarding the coastal erosion and that a complaint against ADC and their failure to carry out their duties and responsibilities under the Crown Estate lease was being raised with the Ombudsman. They are looking at how to take legal action against those responsible for the demise of Clymping beach at ADC directly. The resident went on to ask if the Parish Council would consider supporting the legal action. Councillor Colin Humphris advised that the Parish Council will need to discuss this matter at a later date. A resident urged the Parish Council to consider an additional external Defibrillator (AED) more central in Horsemere Green Lane. This will be an item for discussion under agenda item 18, 2 Defibrillators. A resident raised the concern regarding permitted development for EV charging points at the Aquatics car park. Councillor Colin Humphris advised that this matter has been discussed with ADC, Team Leader (Development Management) Planning who has confirmed that EV Charging points were not part of the original application. However, the installation of EV charging points are taking place throughout the county and come under permitted development and do not require the formal consent of ADC as the planning authority. It was agreed that once installed, to keep a close eye on any noise or nuisance.
027/25	Minutes – Minutes of the Full Council Meeting held on the 14 th January 2025 were confirmed and signed by the Chairman as a true record.
028/25	Actions update from the last meeting – There was nothing to mention.
029/25	Vacancies for Councillors - Council noted that there is one vacancy that may be filled by Co-option.
030/25	Comments from County and District Councillors District Councillor Amanda Worne advised: Following the meeting of the Community Liaison Group for Ford Airfield on 12th March, ADC will schedule a Planning Advisory Meeting and has written to Vistry (Ford Landings

	<p>developer) outlining all of the outstanding conditions that need to be addressed. It was noted that WSCC drainage team are objecting to the plans.</p> <p>There is still an issue with the light at Norden Care Home.</p>
031/25	<p>Police Report Councillor Henry Burrell Attended the monthly Neighbourhood Policing District zoom meeting. Concerns have been raised with regards to doorstep sales and any cases should be logged and reported to the police. This will be highlighted in the next edition of the parish newsletter.</p>
032/25	<p>Planning</p> <p>a. Applications - To consider comment on current applications including: b. To note comments submitted between meetings – In relation to F/15/24/RES, F/14/24/RES and F/16/24/RES, Councillor Tim Hibbert will draft a response and circulate to Councillors.</p> <p>F/15/24/RES Observations to be received 29th March 2025 Readvertisement due to Amended description increasing number of dwellings from 340 to 341 & resubmission of all plans including red line edge. Case Officer: Jessica Riches Approval of reserved matters (layout, scale, appearance and landscaping) following outline permission F/4/20/OUT for phase RM1 (North), for the erection of 341 No. residential dwellings plus associated roads, infrastructure, parking, landscaping and associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated). Land at Ford Airfield Ford</p> <p>F/14/24/RES Observations to be received by 29th March 2025 Readvertisement due to Resubmission of all plans including red line edge. Approval of reserved matters (layout, scale, appearance and landscaping) following outline consent F/4/20/OUT for the infrastructure reserved matters including the provision of a primary spine road and associated secondary road junctions, pavement, footpaths, cycle infrastructure and bus stops; site wide drainage infrastructure including foul pumping stations, foul sewer infrastructure, SUDS basins, SUDS swales, surface water infrastructure; acoustic fencing; public open space including landscape details, play areas, footpaths & associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated). Land at Ford Airfield Ford</p> <p>F/16/24/RES Observations to be received by 29th March 2025 Readvertisement due to Resubmission of all plans including red edge line. Approval of reserved matters following outline permission F/4/20/OUT for phase reserved matters 4 (south), for the erection of 357 No. residential dwellings plus associated roads, infrastructure, parking, landscaping, open space & play areas and associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated). Land at Ford Airfield Ford</p> <p>CM/4/25/PL Observations to be received 13th March 2025 Erection of 1 No. two storey dwelling (self-build) (resubmission following CM/15/24/PL). This application affects the setting of listed buildings, is a Departure from the Development Plan and is in CIL Zone 5 and is CIL Liable as a new dwelling. Land to the West of Crookthorn Bryre Clymping – No Objection provided 1. Arun officers are happy that it is consistent with Arun policy SD SP3 in this area of the Littlehampton Gap. 2. that it complies with Clymping Neighbourhood Plan policy CPN 11 Quality of Design in that it is in keeping with the surrounding listed buildings in terms of its visual impact – the building height and materials/ finishes, 3. complies with the Neighbourhood Plan Character Assessment for this Tradition Character Area of Clymping. WSCC/006/25 Observations to be received by 6th March 2025</p>

	<p>Proposal Applicant Grid Reference T J Waste, Burndell Road, Yapton, Arundel, BN18 0HR Change of Use from Inert Waste Recycling Facility to Waste Recycling Facility TJ Waste & Recycling Limited - Objection F/3/25/NMA <i>Observations to be received by 27th February 2025</i> Non-material amendment following the grant of F/4/20/OUT relating to the rewording of condition 13 (contamination verification). Land at Ford Airfield Ford - Approved CM/34/24/L <i>Observations to be received by 20th February 2025</i> Listed building consent to install Aga stove with flue, including opening chimney breast, removing current breeze blocks and raising the height of the lintel. Church Farmhouse East Church Lane Climping – No objection CM/2/25/CLE <i>Observations to be received by 13th February 2025</i> Lawful development certificate for use as a dwelling house with associated land as residential curtilage. The Old Butcher's Flat Rigates Climping Street Climping - No objection. CM/1/25/DOC <i>Observations to be received by 13th February 2025</i> Approval of details reserved by condition imposed under reference CM/1/17/OUT relating to condition number 12 - Ecology Management & Mitigation Plan. Land West of Church Lane & South of Horsemere Green Lane Climping – Refused No objection subject to specialist ecological approval as Ecology Officer views are critical. It should be noted that there are local reports of problems with great crested newts in ponds at the eastern end of Horsemere Green Lane CM/3/25/DOC <i>Observations to be received by 13th February 2025</i> Approval of details reserved by condition imposed under reference CM/42/24/S73 relating to condition number 5 - schedule of materials and finishes. 3 Kents Cottages Brookpit Lane Climping – Objection, the schedule of finishes should complement the existing palette of finishes in Brookpit Lane to be compliant with Clymping Neighbourhood Plan Policy CPN 11 Quality of Design. It is not clear that this will be the case given the information provided. CM/48/24/DOC <i>Observations to be received by 13th February 2025</i> Approval of details reserved by condition imposed under CM/18/24/S73 relating to conditions 5-sample panel, 6-details of windows and doors including elevation and 7-samples/details of roof tiles. Mead Cottage Climping Street Climping – Objection, the flint facing and the roof tiles were required to be recycled materials to be compliant with Clymping Neighbourhood Plan Policy CPN 11 Quality of Design. New roofing tiles have already been installed contrary to conditions of the original approval and questions have been raised that materials used in the construction process do not comply with approved conditions. The building does not blend in with the local area and is clearly constructed of new materials.</p> <p>c. Planning Working Group –</p> <ol style="list-style-type: none"> 1. Foreman Homes Development - There has been no update or a response from the WSCC Archaeologist. 2. Ford Airfield Development – As FP175 is likely to be closed for some time given the ongoing difficulties between the developer and ADC. Following the parishes meeting with the developers it was recommended that the Parish Council write to ADC to express their concern that despite WSCC approval the temporary route is not being implemented. The objective would be to see if this specific aspect can be resolved given residents' concern and inconvenience. 3. Rampion 2 – Councillors noted that the Inspectors Report is due 4th April 2025. 4. Ford, Yapton and Clymping Advisory Group – No meeting held
033/25	<p>Transport Working Group No meeting held</p> <ol style="list-style-type: none"> 1. CIL Application – Council noted that there has been no response following the application made in May 2024 to ADC for CIL funding for the HGL pavement. 2. Future Transport Projects - Council agreed that CPC focuses on more limited but

	<p>valuable projects including an application for a 20mph zone.</p> <p>3. Traffic Regulation Order HGL – Council will progress with the 20mph Traffic Regulation Order application at the same time as the Transport Projects.</p> <p>4. Church Road Junction with Church Lane (road markings/signage) – Concerns have been raised that when approaching to turn into the Church Hall off Church Lane, the turning from the south at night, you cannot see the entrance. This is exacerbated when facing the headlights of oncoming traffic.</p> <p>It was noted that reflectors have been put on the wooden posts around the green.</p> <p>Council agreed that the Transport Working Group will look at the possibility of appropriate signage highlighting the entrance.</p>
034/25	<p>Environment Working Group (EWG) - Meeting held 13th March 2025</p> <p>1. HGL Pond – A quotation to complete the desilting work has been requested for consideration at a future Full Council Meeting.</p> <p>2. Community Projects - Council to consider community projects for proposal to Rampion 2. It was noted that Rampion encourages proposals for sustainable energy projects.</p> <p>3. Recommendations from the meeting:</p> <p>a. VE Day Celebration - A village wide event may be difficult as the kitchen works are scheduled for early May at the Village Hall. Council agreed to promote street by street activities with a request for organisers to be open to other Clymping residents who might not otherwise have access to an event in their road.</p> <p>b. HGL Meadow and Pond - Primavera Landcare was unable to undertake the extra autumn scarify that councillors approved last year and although the spring works have been undertaken further clearance/rotorvation is required prior to seeding. Council approved at a cost of £160. Quotation for seeding were provided and Council was in receipt of £200 from Portsmouth water that can cover this.</p> <p>c. Footpaths - FP 175 is likely to be closed for some time given the ongoing difficulties between the developer and ADC. Following the parishes meeting with the developers it was agreed that the Council writes to ADC to express our concern that despite WSCC approval the temporary route is not being implemented. The objective would be to see if this specific aspect can be resolved given residents' concern and inconvenience.</p> <p>d. Noise from Rudford Industrial Estate – It was noted there has been the return of nighttime noise from the Rudford Industrial Estate.</p>
035/25	<p>Community Working Group – Councillor Jane Mules</p> <p>1. Clymping Emergency Plan – Council approved the Emergency Plan.</p> <p>2. Clymping Village News & Parish Council Facebook page update. Notification of the Emergency Plan will be uploaded on to the Facebook page and the website. It was suggested that a leaflet for resident to advise them what to do in case of an village emergency will be produced. There will be a tabletop review to test the emergency plan.</p> <p>3. Fire at Arun Waste Services Ltd – Council to note correspondence and invitations to authorities to attend the Annual Meeting of the Parish on 13th May 2025.</p>
036/25	<p>Clymping Beach –</p> <p>At the recent landowners meeting, the restoration of yellow parking restriction lines, and prevention of vehicles driving onto the bund at southern end of Climping Street was supported. It was noted that there remains the issue of non-enforcement of the yellow line by ADC.</p> <p>It was agreed that Councillor Colin Humphris will open a discussed with the Bailiffscourt Hotel with regards to the use of their overflow car park and that Councillor Tim Hibbert will request a site meeting site with ADC Flooding and Coastal Engineering Manager.</p> <p>The meeting noted that a new budget item was to cover coastal issues.</p>
037/25	<p>Parish Council Representative for Clymping Village Hall Committee</p> <p>1. Village Hall – Grant Application</p>

	<p>Councillor Anne Miller provided an overview of the proposed refurbishment at the Village Hall. <i>(Councillor Anne Miller left the meeting)</i> After a brief discussion, Council unanimously approved the grant contribution of £10,000.00 towards the refurbishment of the Village Hall kitchen.</p> <p>The above was RESOLVED by Full Council.</p> <p><i>(Councillor Anne Miller returned to the meeting)</i></p>																		
038/25	<p>WSALC Devolution Meeting – Council noted the meeting on 31st March 2025 and that the Clerk & Councillors Colin Humphris and Janes Mules will be attending.</p>																		
039/25	<p>Finance</p> <p>1. Payments – To note that the balance at the bank at 30th January 2025 was £76618.30. To approve the following payments <i>(known to date)</i>:</p> <table border="0"> <tr> <td>WSSC</td> <td>Wages December</td> <td>£650.06</td> </tr> <tr> <td>RAWSEO</td> <td>Annual Website Management</td> <td>£122.34 (inc £20.39 vat)</td> </tr> <tr> <td>WSSC</td> <td>Wages January</td> <td>£497.98</td> </tr> <tr> <td>St Mary at Clymping</td> <td>Church Hall Hire</td> <td>£255.00</td> </tr> <tr> <td>WSSC</td> <td>Wages February</td> <td>£497.98</td> </tr> <tr> <td>Primavera</td> <td>Pond maintenance</td> <td>£252.00 (inc £42.00 vat)</td> </tr> </table> <p>2. Defibrillators – Council discussed additional defibrillators at two locations</p> <p>a, Councillor Tim Hibbert has approached the Oystercatcher, the request has been forwarded to Head Office and we await the response.</p> <p>b, The Clerk is liaising with the Black Horse Public House, a suitable location of the defibrillator is being discussed.</p> <p>c, Further to minute item 026/25 and the request for an additional external Defibrillator (AED) more central in Horsemere Green Lane. It was agreed that Councillor Jane Mules will look at strategic sites for AED's in the village and report back at the next meeting.</p> <p>3. Internal Auditor – R Cooper was appointed as the internal auditor for 2024 – 2025 CPC Accounts & Audit.</p> <p>4. AED Training – Council ratified the donation of £100 towards delivery if the training sessions by Secamb and the £35 for printing the flyers to promote the activity.</p> <p>5. Children's Poetry Competition - Councillor Jane Mules advised that she is organising a children's poetry competition to run twice a year in the village news and would like to offer a prize for each age-related category (there will be two) and asked if the Council will fund the prizes. The prize will be book vouchers around the £25. Council agreed to the funding at £50 per competition. The above was RESOLVED by Full Council.</p>	WSSC	Wages December	£650.06	RAWSEO	Annual Website Management	£122.34 (inc £20.39 vat)	WSSC	Wages January	£497.98	St Mary at Clymping	Church Hall Hire	£255.00	WSSC	Wages February	£497.98	Primavera	Pond maintenance	£252.00 (inc £42.00 vat)
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040/25	<p>Next Scheduled Meeting of Council – The Annual Statutory Meeting, Tuesday 13th May 2025 commencing at 7.30pm at the Church Hall. The Annual Meeting of the Parish is also scheduled for 13th May commencing 6.30pm. at the Church Hall. Details can be found on our Parish Council website for the Agenda which is published 3 days prior to the Meeting http://www.clymping.org.uk/.</p>																		
041/25	<p>Close of meeting: The Chairman declared the meeting closed at 9.18pm.</p>																		
Dated																			
Signed by the Chairman																			